



**Hardin Emergency Management Commission Minutes
February 7, 2018
Hardin County Courthouse, Eldora IA**

Supervisor: BJ Hoffman
Sheriff: Dave McDaniel
Ackley:
Alden:
Buckeye:
Eldora: Aaron Budweg
Hubbard: Randy Smuck
Iowa Falls Gene Newgaard, Wade Harken
New Providence: Terry Beare

Owasa: James Nehring
Radcliffe:
Steamboat Rock:
Union: Cynthia Knight
Whitten:
Roxane Warnell, Coordinator

Guest: Lance Granzow, Renee McClellan, Julie Towne

Meeting called to order by Chair McDaniel @ 6:08 pm.

Approval of Agenda: Chair asked for a motion to approve the agenda, Nehring made the motion to approve agenda, Knight second. Chair called for discussion, there was no discussion, chair announced the agenda to be approved.

Approval Minutes of 1/16/2018: Chair asked for motion to approve the minutes of January 16th meeting, member Terry Beare posed a question to the chair; "in the minutes Julie Towne made a motion, are you allowed to make a motion if you are not a voting member?"

After discussion Budweg made the following motion;

Budweg moved to delete that section of the minutes and the motion in question from the minutes until it can be investigated and add that motion to the next meeting, so whatever action was taken on that motion is null and void until the next meeting, Knight second the motion, all ayes carried.

Work session on FY 2019 Budget. Roxane passed out the copies of the proposed budgets that was sent to the membership before the meeting.

Discussion on the budgets;

Funding Option: Hoffman motion to adopt Iowa Code 29c.17(d) voluntary share as Hardin Counties means to fund the Local Hardin County Emergency Management Commission, second by Newgaard, all ayes, none opposed, carried.

Hoffman stated that the Hardin County Board of Supervisors had met in a public session and allocated \$40,000 to the FY 2019 Emergency Management Commission budget.

Staffing level: Nehring presented a proposed budget of expenditures and revenues that he had prepared prior to the meeting, Nehring commented that the total personnel compensation should not exceed the counties share of \$40,000 so the salary, FICA, and IPERS should not exceed \$40,000. Hours would need to be kept under 30 hours to keep it part-time, which would be 29 hours.

Beare commented that he has a concern when positions are cut from full-time to part time, but still expected to provide the same service, example when teachers hours are reduced they eliminate prep time.



Nehring said he had been debating on that, the county currently considers a fulltime employee at 37.5 hours and he felt that by restructuring the duties of the position a little bit and create a little more structure to how we handle the day to day task we still should be able to accomplish everything and still not see much of a decrease in services. When it comes to concerns of the affordable care act and breaching the hours for overtime for a disaster it is based on an annual average, by using a time sheet you would be able to keep track of hours. Aaron Budweg asked to clarify that the reason the staffing level is changing is due to funding? Hoffman said yes.

Following Nehring budget presentation Knight made a motion to approve Nehring's draft proposal not to exceed \$68,110.60 in expenditures, second Hoffman, all ayes, carried

Nehring then moved to make the position for FY2019 a part time position, second Hoffman, discussion Budweg "in fairness to Roxane the motion needs to have an implantation date." Nehring amended his motion to add move to part time effective July 1st, 2018.

Roll call vote: Hoffman yes, McDaniel yes, Eldora yes, Hubbard yes, Iowa Falls yes, New Providence no, Owasa yes, Union yes. Carries

County Attorney By- Laws revision was tabled as it was not prepared.

Set public hearing date for February 27th at 6:30 pm.

Adjourn 07:50 pm

Respectfully Submitted,

Roxane Warnell